



**HASTINGS**  
CHRISTIAN SCHOOL

# Hastings Christian School Enrolment Application

Applications close 31 July

Child			
Legal Surname		Legal First Name/s	
Preferred Surname		Preferred First Name	
Date of Birth		Gender	Male / Female
Country of Birth		Country of Citizenship	
Ethnicity/Nationality	NZ European / Maori / Australian / South African Other - Please State:		
Iwi affiliation (if applicable)			
Name of Current School/Pre-school	If pre-school, how many hours per week does he/she attend? _____		
Current Year Level		Intended Start Date & Year Level	

Parents	Mother	Father
Full Name		
First Language		
Address (incl. Post Code)		
Postal Address <i>If different from Address given above</i>		
Home Phone		
Mobile		
Email		
Occupation		
Work Phone		
Marital Status	Married / De Facto / Separated / Divorced	

Office use only: Date received \_\_\_\_\_ KMar \_\_ S/S \_\_ BOP \_\_ P / NP Meeting \_\_\_\_\_ Call \_\_ Conf \_\_\_\_\_

## Caregiver Details (if different from above)

Name	
Address and Phone:	

## Emergency Contact

	Name	Phone/Mobile
Emergency		
Church Pastor		
Doctor		

## Siblings (pre-school or school age only)

Name	Date of Birth

**Please note: You are required to fill in a separate enrolment form for each child you wish to enrol.**

## Language & Learning Support

Is English your child's first language?	Yes	No
Does your child currently receive/require English language tuition?	Yes	No
Does your child have any learning needs (e.g. intellectual, physical, social, behaviour disorder)?	Yes	No
Please provide details and attach any reports that may help us better understand your child's needs:		
Does your child currently receive additional support for their learning needs? If yes, please circle the appropriate options: teacher aide   RTLB   ICS (in class support)   speech language therapist (SLT)   ORS	Yes	No
Please provide details and attach any relevant reports:		

## Medical

<p>Medical History  <i>Is there anything the school needs to know to protect your child's health and safety?</i>            (Allergies / Conditions / Sight / Hearing)            (Any daily medication)</p>	
<p>Has your child had a B4 School Check? (New Entrants only)</p>	<p style="text-align: center;">No / Yes</p> <p style="text-align: center; font-size: small;">If you circled 'Yes', please consider supplying us with a copy of this check. This will help us identify any physical issues (esp. hearing, vision) that will need to be considered when planning the teaching programme.</p>
<p>Vaccinations up to date</p>	<p style="text-align: center;">Yes / Partial / Not Vaccinated</p>

## Privacy Act

<p>Information received about parents and children needs to be used by Hastings Christian School in the following ways:</p> <ol style="list-style-type: none"> <li>1. Management of the school</li> <li>2. For student records to be forwarded, upon request, to their next school</li> <li>3. For sharing of essential information with the Ministry of Education, Ministry of Social Development and other agencies/personnel involved in the education of the child</li> </ol>		
<p>Do you give permission for the information about you and your child to be used in these ways?</p>	Yes	No
<p>Do you give permission for your child's work to be identified and displayed online?</p>	Yes	No
<p>Do you give permission for your child's photo and identification to be used for promotional and publications, both online and in paper-based publications?</p>	Yes	No

## Permission

<p>I give permission for my child to participate in one day educational visits or activities outside the school grounds.</p>	Yes	No
<p>I give permission for my child to be given paracetamol if required.</p>	Yes	No

# Special Character Information

Hastings Christian School, as a state-integrated school, has been given greater flexibility by the Ministry of Education to enable the school to ensure that the maintenance of the school's Special Character remains the prime focus of its enrolment policy.

A preference of enrolment at the school under the Education Act shall be given to students whose parents or guardians' beliefs are clearly aligned with the Special Character of Hastings Christian School as summarised in the Statement of Beliefs. A meeting with representatives of the Board of Proprietors (Hawkes Bay Christian School Association) is normally required to help determine preference.

To further assist the Proprietor, please answer the questions below and provide all requested information.

## Questions for Parents

Are you a member of the Hawke's Bay Christian School Association?	Yes / No
Which church do you currently attend?	
Are you a member of this church?	Yes / No
Pastor / Elder Name and Contact Number	
How many years have you been attending?	
If less than two years, which church did you attend before this? How many years?	
Why do you wish to send your child to Hastings Christian School?	
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What do you believe about Jesus Christ? Describe His importance to you personally.	
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What place does the Bible have in your home/lives? Describe what the Bible teaches about truth and authority.	
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<p>How do you currently participate in your Church?</p> <hr/> <hr/> <hr/>	
<p>I/we have attached a letter from our pastor or elder confirming our membership and/or participation in the life of the Church. <i>To be considered for preference entry, a Pastors letter is mandatory.</i></p>	<p>Yes / No</p>

## Statement of Beliefs

Mother	Father	Please tick each statement if in agreement
		We believe in one God, eternal in three persons, Father, Son, and Holy Spirit, the only living and true God, the creator of Heaven and Earth.
		We believe that the Holy Scriptures of the Old and New Testaments are the only inspired and infallible written record of God's revelation to man, and the fully sufficient and complete authority in all matters of life and faith.
		We believe in the absolute sovereignty of God over all that He has created and over all the affairs of men. We believe that He providentially sustains the universe, governs the world, supplies the needs of His people and accomplishes all His will in this world.
		We believe that man was created in the image and likeness of God, to have dominion over the earth and to live for the glory and service of God.
		We believe that all men have fallen into sin through Adam's transgression and so all men are guilty and have become transgressors;
		We believe that God in His grace has chosen some for undeserved salvation and that He works in history to accomplish their salvation in order to reconcile them to Himself and restore them to His service.
		We believe in Jesus Christ, pre-existing as God the Son, who took to Himself a human nature, being conceived by the Holy Spirit in the womb of the virgin Mary. We believe He was crucified for the redemption of His people, died and was buried, was raised from the dead for our justification, and has ascended into Heaven having received all authority in heaven and on earth. We believe that justification is through faith alone in Christ.
		We believe that He presently reigns at the right hand of the Father over the whole world to consummate the redemptive plan of the Father and will personally return to earth in power and glory to raise all the dead and judge all men in the body, condemning the impenitent to eternal punishment and receiving the redeemed to eternal glory.
		We believe in the Holy Spirit who alone applies the benefits of Christ's redemption to sinners chosen for salvation, working in them new life, faith, repentance, and sanctification and joining them to Christ and to His church so that they may live godly lives in obedience to God.
		We believe there is one holy and universal church which Christ, its Lord and Head, gathers out of the whole human race. He defends and preserves this church by His Word and Spirit. All believers are to join themselves to His church wherever it is established in local assemblies of believers, submitting to His Word and discipline in their doctrine and conduct as exercised by the church through its elders
<b>Signed Mother/Guardian</b>		<b>Signed Father/Guardian</b>

# Signed Agreements of Parents/Guardians

## Special Character

We have read the Statement of Special Character and Statement of Beliefs. We understand that parents'/guardians alignment with the school's Special Character is the primary basis for children being accorded preference of enrolment at Hastings Christian School.

We give permission for you to contact our pastor/elder to discuss this application.

I/we also agree to uphold the Special Character of the School as described in the Statement of Special Character.

<b>Signed Mother/Guardian</b>		<b>Signed Father/Guardian</b>	
<b>Date</b>		<b>Date</b>	

## School Fees

I/we agree to pay attendance dues as set by the Board of Proprietors and before withdrawing the child (children) agree to give a term's notice in writing, or to pay such a proportion of the attendance dues as determined by the Board.

I/we understand that should attendance dues fall behind, the debt may be passed to a debt collection agency, and will incur collection fees.

<b>Signed Mother/Guardian</b>		<b>Signed Father/Guardian</b>	
<b>Date</b>		<b>Date</b>	

## Application

I/we request that my/our son/daughter be considered for admission to Hastings Christian School. I/we agree that he/she shall be subject to the rules, dress code requirements and disciplines of the school. Acceptance of enrolment is conditional on our willingness to uphold and support the Special Character of the school as described in the Statement of Special Character.

<b>Signed Mother/Guardian</b>		<b>Signed Father/Guardian</b>	
<b>Date</b>		<b>Date</b>	

## Enrolment Checklist

	Letter from Pastor/Elder attached
	A copy of last available school report, if available
	Learning support - a copy of any outside agency reports attached
	Proof of Identity <ul style="list-style-type: none"><li>• Birth certificate, passport</li><li>• If non resident, copy of visa and/or permit</li></ul>
	Copy of immunisation certificate
	<u>For new entrants only</u> : Copy of any B4 School Check completed - providing you are happy to share that with us.

## **Appendix:**

### **Statement of Special Character**

The Integration Deed of Agreement with the Ministry of Education says that the school must always be run so as to maintain the Special Character according to the Special Character Statement below.

1. Hastings Christian School is a year 1-13 composite school established by the Hawke's Bay Christian School Association (The Proprietor) to provide a Christian education in keeping with the Constitution of the Proprietor for parents who desire such an education as an extension of that given in their own homes.
2. The Special Character of the school is determined by the Christian beliefs and values held by the Proprietor as stated in the following historic Reformed Confessions – the Heidelberg Catechism, the Belgic Confession, and the Canons of Dort; or the Westminster Confession of Faith; or the Thirty-nine Articles of Faith of the Church of England – and summarised in the Statement of Beliefs. The Proprietor reserves the right to interpret the Special Character and to determine from time to time what is necessary to preserve and safeguard it.
3. All members of the school community, Proprietor, trustees, parents, staff and pupils are expected to uphold the Special Character in the life and activities of the school.
4. All learning programmes, including those based on the New Zealand Curriculum framework, shall be taught from a Biblical perspective in accord with the Special Character of the School, subject to sections 31 and 32 of the Act.
5. The school aims to teach pupils the knowledge of God as He reveals Himself in the Scriptures of the Old and New Testaments, the knowledge of His creative, providential and redemptive works, and a knowledge of human societies, cultures, literature, science and technology from a Biblical perspective. The goal of this instruction is to equip the pupils with the basic skills needed to function effectively as Christians and citizens in today's world and to equip them for the vocation God gives them. So that the pupils may fulfill their vocation the school seeks to:
  - Inculcate an awareness that all of life is to be lived before God.
  - Enable them to discern what is good in human history, culture, science and technology.
  - Strengthen their commitment to Christ and His church.
  - Help them develop their talents so they may serve God and their neighbours more effectively.
  - Train them to live in obedience to God's Word in every aspect of life.

### **Enrolment information**

#### **Attendance Dues**

Fees of \$1,000 per year are payable to Hawke's Bay Christian School Association spread over the year with a payment due at the beginning of each term. Automatic payments can be arranged with the treasurer.

Postal Address:

HBCSA, P.O Box 188, Hastings

#### **Voluntary Donations**

The Hawke's Bay Christian School Association (the Proprietor) is requesting voluntary donations to assist with the development of buildings and property. Your donation also provides for Special Character professional development of the staff. The amount per annum is based on the number of children attending from a family:

\$300 for 1 child

\$500 for 2 children

\$650 for 3 children

\$750 for 4 or more children

#### **Uniform**

Uniform is compulsory and is available from our school uniform shop.



## **Enrolment Scheme**

### **Maximum Roll**

The Ministry of Education has required the Board of Trustees (BOT) to put in place an enrolment scheme for entry into Hastings Christian School. The BOT is required to work within the maximum roll under the Integration Agreement.

### **Enrolment Priority**

The Hastings Christian School, as a State integrated school, has been given greater flexibility by the MOE to enable the school to ensure that the maintenance of the school's Special Character remains the prime focus of its enrolment policy.

A preference of enrolment at the school under Section 29 (1) of the Act shall be given to students whose parents or guardians have established a particular or general connection with the Special Character of Hastings Christian School. Preference will be determined by the Proprietor (Hawke's Bay Christian School Association).

The Board shall not give preference of enrolment to the parents or guardians of any student unless the Proprietor concurs that those parents have established a particular or general connection with the Special Character of the school.

Application for enrolment will proceed in the following order of priority to ensure enrolment of those students whose parents or guardians are most closely aligned with the Special Character of the school.

### **First Priority**

Preference students whose parents/caregivers are members of the Hawke's Bay Christian School Association. Students will be accepted based on the following order of sub-priority:

**1. Living in the area of reasonable convenience\***

- Siblings of current or former students
- Children of full time teachers at school
- Others

**2. Living out of the area of reasonable convenience in the same sub-priority as above.**

- The area of reasonable convenience is defined as the Hastings territorial local authority including the Napier territorial local authority.
- Priority of entry for the above will be based on the date of application.

### **Second Priority**

Other preference students will be accepted using the same order of sub-priority as that specified for students in the "First Priority".

### **Third Priority**

If all preferential applicants can be enrolled, the school is able to enrol a number of non-preference students, limited to 5% of the maximum roll of the school. Non preference students will be selected based on the date of application.

### **Pre-enrolment**

Each year applications for enrolment will be sought by a specified date, which will be published in a daily or community newspaper circulating in the area served by the school.

If the total number of applicants is greater than the number of places available, unsuccessful applicants go on the waiting list according to the above priorities.

Students on the waiting list may be offered places at a later date if places become available.

### **Informing Parents/Caregivers**

Within 30 days of the closing date for applications, parents/caregivers will be informed of their child's place on the waiting list. If places become available at a later date, places will be offered to children according to our enrolment procedure.